

Position Description Business Analyst

FNF Canada is an innovative provider of mortgage and loan related services to large and small Canadian lenders. We specialize in facilitating all aspects of mortgage transactions. This includes: title insurance, document processing, property tax management, and appraisal management and valuations services for financial institutions. Our end to end solution suite, which is exclusively offered by FNF Canada and unmatched in the industry, seamlessly integrates the services required for the life cycle of a mortgage closing from the request for an appraisal through to funding the transaction. With industry leading technology solutions, unique value add service strategies, agility, responsiveness, and an uncompromising focus on innovation, we set ourselves apart from our competition. With our continued growth in Canada, we are seeking a **Business Analyst**.

Reporting to the Director, Business Optimization, the ideal candidate will be a client focused, highly professional self-starter with demonstrated experience in a similar function. He/she will also have a positive attitude with a high level of quality workmanship and attention to detail.

Primary responsibilities:

- Meet with decision makers, system owners and end users to define operational requirements and systems goals as well as identify and resolve systems issues.
- Oversee the design, development and implementation of system changes and upgrades partnering with a team of developers, testers, QA and Project Managers.
- Define and document business requirements and functional specifications to ensure that operational requirements are accurately represented in the design and delivery of software products and solutions.
- Lead timely delivery of a variety of projects, interfacing with Technical team(s).
- Create and document detailed business requirements and models.
- Conduct technical research on system enhancements to determine time required and compatibility with existing systems
- Conceptualize and analyze Business problems using variety of methodologies to enhance both effectiveness and efficiencies of technology and business operations.
- Managing and developing client relationships
- Performing special projects and other duties as required.
- Using strong problem solving and analytical abilities solve/propose solutions to complex business problems in a timely fashion for production sensitive environment.

Qualifications:

- 3+ years relevant experience in a Business Analysis role
- Previous experience working with or on software development teams preferred
- Previous experience working with Agile and Waterfall (CMMI) methodologies would be an asset
- Excellent client facing skills
- Excellent project management skills
- Proven ability to interact effectively and professionally with clients
- Demonstrable evidence of analyzing and documenting business practices

FNF Canada offers a competitive compensation and benefits package along with career growth opportunities with a Fortune 500 Company.

Interested candidates should forward their resume via e-mail to hr@fnf.ca or by fax to 877-916-8035. We thank all candidates for their interest but only those selected for an interview will be contacted.